**[Toomer Elementary]**

**Date: [May 27, 2020]**

**Time: [5:00 pm]**

**Location: [Toomer Library]**

1. **Call to order:** [5:07 pm]
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Caroline Brown** | **Present** |
| **Parent/Guardian** | **Catherine Harper** | **Present** |
| **Parent/Guardian** | **Celeste Walley-Jean** | **Absent** |
| **Parent/Guardian** | **Bianca Betts** | **Absent** |
| **Instructional Staff** | **JaBria Cooper** | **Present** |
| **Instructional Staff** | **Kaitlin Clark** | **Present** |
| **Instructional Staff** | **Khadija Washington** | **Present** |
| **Community Member** | **Vijay Makar** | **Absent** |
| **Community Member** | **Neill Davis** | **Present** |
| **Swing Seat** | **Joseph Wang** | **Absent** |

**Quorum Established:** [Yes]

1. **Action Items**
   1. **Approval of previous minutes:** Motion made by: [Neill Davis]; Seconded by: [Kaitie Clark]

Members Approving: unanimous

Members Opposing:

Members Abstaining:

**Motion** [Passes/]

* 1. **Approval of Budget:** Motion made by: [Kaitie Clark]; Seconded by: [Khadija Washington]

Members Approving: unanimous

Members Opposing:

Members Abstaining:

**Motion** [Passes]

1. **Adjournment**

Motion made by: [Kaitie Clark]; Seconded by: [Neill Davis]

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [**Passes**]

**ADJOURNED AT** [5:21 PM]